

RESOLUTION NO. 2024-11  
**Creation of The Putnam County Planning and Zoning Board of Appeals**

**WHEREAS**, The Putnam County Zoning Board of Appeals consisting of members, Mathew Dean, James Burger, Matthew Holmbeck, Kevin Knapp, and Robert Hamann voted unanimously to approve application ZBA#24-02 on February, 21, 2024, to amend the current Zoning Ordinance of Putnam County regarding the roles and duties of the Planning Commission and to combine the current Zoning board of Appeals membership roster with that of four current members of the Planning Commission to create a Planning/Zoning board of Appeals of Putnam County Illinois.

**WHEREAS**, The Putnam County Planning Commission consisting of members, Ron Bruch, Teresa Clausen, Mary Edgerly, Laurie Glenn, Kristina Popurella, and Kathleen Gensini held a Planning Commission Hearing with members Ron Bruch, Kristina Popurella and Laurie Glenn present to hear application for text amendment ZBA#24-02 to amend the Current Zoning Ordinance of Putnam County Illinois regarding the roles and duties of the Planning commission and to combine the current Zoning Board of Appeals with that of four members of the current Planning Commission to create a Planning /Zoning board of Appeals. The Planning Commission voted unanimously to approve ZBA#24-02

**WHEREAS**, The Putnam County Zoning Administrator is requesting the roles and duties of the current Putnam County Planning Commission as defined by the current Putnam County Ordinance to be forwarded to the newly created Planning/Zoning board of Appeals consisting of seven (7) voting members and two (2) members serving as alternates, which shall include Mathew Dean, James Burger, Matthew Holmbeck, Kevin Knapp, Robert Hamann, Ron Bruch, Teresa Clausen, Kristina Popurella, and Laurie Glenn.

**WHEREAS** The Putnam County Zoning Administration is requesting that member Mathew Dean serve as Chairman of the Planning/Zoning Board of Appeals.

**WHEREAS**, The Putnam County Zoning Administrator is requesting that members Kristina Popurella, and Laurie Glenn serve as alternates to the Planning/Zoning board of Appeals.

**WHEREAS** The Putnam County Zoning Administrator is requesting the Planning/Zoning Board of Appeals shall meet on the Third Wednesday of each Month at a time of 7:00 pm to hear petitions as written in the current Putnam County Ordinance.

**WHEREAS**, The Putnam County Zoning Administrator is requesting the terms of service of the membership of the Planning/Zoning Board of Appeals carried out as currently established.

**THEREFORE, BE IT RESOLVED**, that the County Board of Putnam, Illinois, does hereby establish the Putnam County Planning and Zoning Board of Appeals having the roles and duties of the Planning Commission combined with the Putnam County Zoning Board of Appeals as written in the Putnam County Zoning Ordinance as well as the establishments of the provisions requested herein.

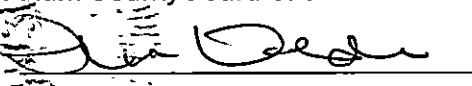
1. That the Putnam County Planning Commission combine with the Putnam County Zoning Board of Appeals.
2. That the roles and duties of the Planning Commission as written in the current Putnam County Zoning ordinance be forwarded and amended to reflect the roles and duties of the newly created Putnam County Planning and Zoning Board of Appeals.
3. That the Membership shall consist of 7 voting members and two (2) alternates
4. That the terms shall remain as currently established.
5. That the Membership shall consist of:
  - Matthew Dean
  - Ronald Bruch
  - James Burger
  - Teresa Clausen
  - Laurie Glenn
  - Robert Hamann
  - Matthew Holmbeck
  - Kevin Knapp
  - Kristina Popurella
6. That the Chairman of the Planning and Zoning Board of Appeals shall be Matthew Dean
7. That the alternates of the Planning and Zoning Board of Appeals shall be Laurie Glenn and Kristina Popurella
8. That the Putnam County Planning and Zoning Board of Appeals have regularly scheduled meetings established on the third (3<sup>rd</sup>) Wednesday of each month if applicable, at a time of 7:00 pm, with location at the Putnam County Courthouse in the upstairs Courtroom.

9. Adopted on this 8<sup>th</sup> day of April Month of 2024 Year,  
by a vote of 4 ayes, 0 nays, and 1 ~~absent.~~  
absent.

Charles Lenkaitis

  
Putnam County Board Chairman

Attest: Tina Dolder

  
Putnam County Clerk